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TO: API Licensees & Registered Organizations
        API Applicants
        API Auditors

FROM: Monogram Program/APIQR

DATE: April 24, 2018

RE: API Monogram/APIQR Audit Response Instructions

API is happy to provide our Monogram Licensees and APIQR Registered Organizations with the attached Audit Response Instructions. This document will help you to respond to nonconformities that may be identified during an API audit.

The Audit Response Instructions explains the minimum requirements for responding to audit nonconformities. By sharing this information, API intends to improve customer service by decreasing the amount of time needed to resolve your audit findings, and consequently reducing the cycle time to licensing and registration.

We hope you find this information helpful and will use it when responding to audit nonconformities. Thank you for your continued interest in the APIQR/Monogram program.

You may access a copy of this document anytime on the API website API Monogram & APIQR: Resources. For questions regarding this notification please contact us at certification@api.org.

Sincerely,

Sharon Bowie
Manager of Operations, Monogram/APIQR
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SB:nh